To:

Workforce Experience Team

South Carolina Hospital Association

2000 Center Point Rd, Suite 2375

Columbia, SC 29210

[Date]

[Hospital Name] is committed to providing our workforce with opportunities for growth and development. In an ever-changing and highly complex healthcare environment, the importance of developing great leaders is paramount. Effective leadership is vital to patient experience, quality of care, teamwork, employee engagement, and ultimately creating a thriving organizational culture.

As a reflection of our investment in developing healthcare leaders, I would like to express my support for [applicant name] to participate in SCHA’s [WHY](http://www.scwhy.org) We Lead Leadership Development Series. [Applicant name] displays the skills and qualities necessary to successfully lead their teams, drive teamwork and engagement, and embrace change in our organization.

[Applicant name] meets the following criteria to participate in this program:

* Is a mid-level manager (supervisor, unit lead/manager, department director, etc.),
* Has been in their position for at least 6 months and intends to stay at this organization for at least a year,
* Has not been and is not currently in performance management,
* Commits to completing pre-work beginning in December 2023, and
* Commits to attending all six, 4-hour sessions from January to June 2024 in person at SCHA in Columbia.

Our hospital fully supports the time commitment, travel, and cost of $250 required for [applicant name] to participate in this 6-month program. We will also support implementation of new ideas, strategies, and processes learned during the series. Please accept this letter of support for [applicant name] to embark on a transformational journey towards becoming an exceptional healthcare leader! Please contact with me with any questions.

Sincerely,

[Name]

[Title]

[Hospital/System Name]

[Phone]

[Email]